First Presentation Grading Sheet (Head TA version): .... **Group #: «Group_»**

Start Time: _____ End Time: _____ Overtime?   y / n

Group Grading Criteria

Slides submitted on time: ....(5 pts)_____

At least two group members present: ....(5pts) _____

Slide format ....(5pts) _____

    Reasons: (list slide #'s)

        Slides not numbered   _____

        Font too small   _____

        Name not on each slide   _____

        Other   _____

All topics covered: ....(5pts) _____

    Topic Checklist (check off each one):

Title Slide:	_____	Overview:	_____
Scenario/sequence diagram:	_____	Project statistics:	_____
Requirements:	_____	Lessons learned:	_____
Statechart:	_____	Open issues:	_____
Design revision/problems solved:	_____		

Additional Notes:

Group Total.. **(20 pts) _____**

Individual Grades

Name:	«Member1»	«Member2»	«Member3»	«Member4»
# of slides presented				
Presentation time				
Able to explain material? (5pts)				
Appropriate attire? (2.5pts)				
Heard in back row? (2.5pts)				
Individual Total (10 pts)				
Other notes:				

Grading Details:

o **Slide font**: min. size is 16pt, note any slide that is too small to read and check the presentation file afterward

o **Slide numbering:** slide number visible and obvious on every page

o **Appropriate attire:** no chewing gum, no hats, no winter outerwear (coats, scarves, gloves)

o **Project statistics:** (all rows required, even if "N/A" because not completed)
  o # of scenarios/sequence diagrams
  o # of requirements
  o # of statecharts (also, #of states and arcs)
  o # of non-comment lines of code
  o # of unit, integration, acceptance tests
  o # of defects
  o # of issue log entries